



## **Archway PSO Board & Chairs Meeting**

August 9, 2018

8:30 AM @ Library

Meeting began at 8:30 AM.

Attendance: Jackie Curtis, Meg Oliphant, Gidgett Herrier, Beth Bovee, Chantelle Herget, Clay Pekins, Sarah Miller, Erika Staten, Abby Raddatz, Debby Brutsman, Amanda Perkins, Dalia Dehelean, Sheila Conner, Valerie Bast, Emily Podborny, Gordon Mietzner, Anna Subramanian, Kim Moizo, LaShon Bryant

### **1. Academy Giving: Jackie Curtis**

- Snowstorm transitioning to “Great-ful Hearts” Campaign
- Trend shows that December’s Snowstorm campaign has impacted tax credit giving at Archway and Prep; main “ask” for tax credit moneys occurs in December and are earmarked to support extracurriculars
- Suggested: Great-ful Hearts Luncheon still be scheduled for December; collect funds in November
- Family giving “asks” by Academy Giving
  - Capital campaign contributions ongoing for 5-year plan @ North Phoenix
  - Tax credit (all)
  - Community investment (all)
  - Teachers Excellence Fund (targeted)
- Teachers Excellence Fund
  - New program at Great Hearts that is geared to retain/recognize teachers who have served 3+ years; encourage retention
  - 70% stays at school; 30% to general fund of entire network (some schools will be already working on capital campaigns)
  - Targeted “ask” to families who give to community investment
  - Bonus structure based on tenure
  - Partners with Leadership Society for continuing education and international travel
  - To be distributed every October (moneys collected July – June)

### **2. Committee Updates**

#### **Lunch Program**

- Lunch program begins Monday, August 13
- Costs increased on many items from vendors so prices were adjusted accordingly
- Current menu cycle: August 13 – October 5
- Parents may order for the entire cycle or weekly; weekly cut-off for ordering stays at 12 pm the Friday before the week of service
- Cane’s discontinued the 2-piece combo (our biggest seller) and only offered a 3-piece combo; we will not be offering Cane’s this cycle
- Added an additional Chick-fil-A day on Fridays along with Firehouse Subs
- New menu items include: chow mein by Panda Express, grilled chicken by Chick-fil-A, chocolate milk by Smoothie King

- Field trip dates are not available yet, so days have not yet been blocked from menu cycle

#### Volunteer Coordinator

- Current volunteer database includes approximately 150 volunteers
- Visit [www.anppso.org/volunteer-opportunities](http://www.anppso.org/volunteer-opportunities) for ongoing ways to get involved

#### Parent Mixer & Ambassador Program

- Parent Mixer (Saturday, August 25)
  - Inviting faculty to attend for free; parents may sponsor faculty
  - \$20/person; \$25/person at the door; includes apps, desserts, cash bar
  - Possible spring date for less expensive event
  - Online RSVP at [www.anppso.org/parent-mixer](http://www.anppso.org/parent-mixer)
  - Suggested: Include yearbook/photo volunteer ask at committee stations
- Ambassador Program
  - All families have been assigned
  - Begin assignments earlier next fall

#### Used Uniforms & Spirit Wear

- Collected approximately \$1,300 at Meet the Teacher
- Refunds/exchange policy: no refunds, exchanges okay only if sizes available (unless special circumstances require a refund)
- Ongoing efforts to sort uniforms
- Storage room access: Amy Hill has keys at Reception or see Gidgett in the MPR from 10 am – 1 pm
- Sales scheduled for Curriculum Night (August 16)
- \$7 for new patch at Anton; must let Anton apply for \$7 (white only)
- Suggested: negotiate new patch purchase only at Anton
- All new and past uniforms have been grandfathered in at Prep; is this a possibility at Archway?

#### Fall Movie Night (Friday, October 19)

- Plans to use same screen company as last year
- Discussion over whether to use Port-a-jons or gym bathrooms; check gym schedule
- Vendors: Tropical Sno, TBD dinner, popcorn
- Watch for the survey to be sent to campus community to determine featured movie: new Jungle Book, Pinocchio or Wizard of Oz
- Schedule extra trash cans, microphone, volunteers for clean-up
- Suggested: Possible fundraiser opportunity for Prep Senior Trip – sell glow sticks or water

#### Mother-Son Event (Saturday, November 17)

- Nerf Gun Wars
- Reserve Gymnasium, if available
- Coordinate supplies through Dad's Club (example: paint boxes, etc)
- Amanda looking into pricing for off-campus vendor coordinator
- Bring your own gun; bullets provided for an entry price
- Divide groups based on age
- 6:30 – 8:30 PM tentative
- Snacks to be provided by family donations
- Overhead costs: bullets, décor, safety goggles, glow sticks

#### Wednesday Friends-day

- Once a month snacks to be funded by PSO
- Venturoso Park

#### Dad's Club

- Sign-up genius to be updated for Dad's drop-off line helpers (every Friday for fall)
- Saturday, September 8: corn hole tournament @ Italian-American Club
- Monthly Dad's Meetups TBA

#### Mom's Club

- Events TBA: blind wine tasting (Friday, September 14 or Sunday, September 16 tentative), favorite things party, night at Nail Artistry, Crujenti Tacos
- Stacy plans to organize monthly grade-level coffee mornings
- Should Mom's Club volunteer to help with Mother-Son Event?
- Christina offered to make Mom's Club t-shirts (ongoing conversation)

#### Yearbook

- 3-4 volunteers so far
- Spring Festival scheduled after photo deadline
- Yearbooks to be ordered through Dorian site (Prep already utilizing this service)
- \$30/yearbook
- All faculty received a free yearbook last year
- Possible art contest for yearbook cover (cover needs submitted by December 1)
  - Discuss with art teachers; suggested: page of "Honorable Mentions" (grade level winners)
- Sell leftover 2017-2018 yearbooks at Curriculum Night
- Get list of House Day dates for additional yearbook photos (5<sup>th</sup>/6<sup>th</sup> grade)
- Parent Portal live for photo submissions (high-res photos required; link TBA)

#### Teacher Appreciation (includes Great-ful Hearts Campaign)

- Monthly grade-level luncheons TBD
- Great-ful Hearts campaign planning
  - need volunteers to support
  - Sarah volunteered to hold visuals/dress up for Great-ful Hearts
- Before Curriculum Night (Thursday, August 16), PSO to provide Streets of New York pizza for teachers
- Co-chair announced: Sandra Brogen

#### Passive Fundraising

- 26 transactions @ Panera; made almost \$200
- Tropical Sno summer meet-up made \$83
- Next dine-out: Tuesday, September 25 @ Chipotle (33% donation)
- October dine-out TBA
- Box tops national push: September 17-23
  - Cubby in front office for Box Tops drop-off
  - Suggested: Box Tops competition between campuses
  - Ask non-fingerprint clearance parents to volunteer for Box Tops sorting

- Ticonderoga pencils offer similar box top program
- Other fundraising programs: Amazon Smile (go through site; not app), Fry's Rewards

#### Homeroom Parent Liaison

- Anna will send monthly communications for room parents to distribute
- Room Parent Orientation date TBA
- If faculty request supplies, please check in with Anna first; school may already be supplying what has been requested

#### Spring Festival

- Suggested: schedule Junior/Senior volunteers early (faculty contacts Shissler and Smith)

### 3. General Updates

#### Archway/Prep Carpool Program

- Map at Parent Mixer of where you live
- Sign up on site, even if you don't need carpooling ([www.anppso.org/carpool](http://www.anppso.org/carpool))

#### Archway Business Directory

- To include Archway & Prep ([www.anppso.org/business-directory](http://www.anppso.org/business-directory))

### Upcoming Meetings/Events

#### Board & Chairs Meeting

Thursday, September 13

8:30 AM @ Library

#### ANPPSO Quarterly Meeting

Tuesday, September 18

7 PM @ MPR

#### Dine-out

Tuesday, September 25

4-8 PM @ Chipotle

Meeting adjourned at 10:15 AM.

*Minutes prepared by: Sheila Conner, Secretary*

*Minutes approved: 8/16/18 by Board (Clay Perkins, Dalia Dehelean, Sheila Conner)*